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| **JOB** | **DESCRIPTION** | **QUALITIES/SKILLS** |
| SHOP ASSISTANT |  |  |
| ECOURIER |  |  |
| TOURIST GUIDE |  |  |
| OFFICE ASSISTANT |  |  |

**SUBJECT: ENGLISH. TEACHER: CLAUDIA ALVARADO O.**

**GRADE: 1° MEDIO A Y B STUDENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JOBS**

**ACTIVITY:**

* READ THE EXAMPLE AND THE JOB ADVERTISEMENTS AND THEN COMPLETE THIS TABLE IN ENGLISH:

***EXAMPLE:***

**Job:** Baker.

**Description:** A person who bakes cakes and bread.

**Qualities/Skills:** He/she is organized and precise. He/she must have communication skills, stamina and strength.

**JOB ADVERTISEMENTS**

**1.**

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| **SHOP ASSISTANT**  **Busy London flower shop - suitable for a student**  **Category:** Marketing and similar  **Salary:** £ 200 per week  **Location:** London  **Start date:** Immediately  **Contact name:** Sandra  **Telephone:** 2779565572  **Contact e-mail:** daffodils@fl owershop.co.uk  **Working hours:** Part-time, Monday to Friday, 9 am - 1 pm or 1 pm - 5pm **Requirements:** Must be good with people, no experience required Flower Shop |

**2.**

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| **ECOURIER**  **eCourier - www.ecourier.co.uk - is the UK’s premier same-day delivery service**  **Category:** Courier jobs  **Salary:** £ 1,500 per month  **Location:** Manchester  **Start date:** November 2017  **Contact name:** Christian  **Telephone:** By e-mail only  **Contact e-mail:** fasttravel@gmail.com  **Working hours:** Shifts (day / night) Monday to Sunday  **Requirements:** Must be over 18 with a motorcycle licence |

**3.**

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| **TOURIST GUIDE**  **Visit UK – biggest tourism agency in London. Foreigners welcome to apply.**  **Category:** Tourism  **Salary:** Based on experience  **Location:** London  **Start date:** December, 2017  **Contact name:** Dora Jones  **Telephone:** +4402067985622  **Contact e-mail:** visituk@visituk.co.uk  **Working hours:** Flexible  **Requirements:** Must speak at least one foreign language and be keen on the life outdoors; occasional travel required |

**4.**

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| **OFFICE ASSISTANT**  **A busy legal practice in Birmingham seeks an office assistant**  **Category:** Office  **Salary:** £ 19,000 per year  **Location:** Birmingham  **Start date:** As soon as possible  **Contact name:** Nin Hao  **Telephone:** 0779986769  **Contact e-mail:** legal@legal.com  **Working hours:** Monday to Friday, 8.30 am - 5 pm, some night hours required  **Requirements:** Some IT skills, punctual, reliable |